You're almost there!

PhD Graduation Checklist

		Deadline
	Submit Nomination of Exam Committee	6 months before defense
	Attend Graduation Seminar	Fall Term - August Spring Term – January PowerPoint available upon request
	Complete Application for Graduation in SURFS	Deadline Schedule
	Review Procedures for Examination for Doctoral Dissertation	
	Review Thesis/Dissertation Style Guide for writing your Dissertation	
	Create Title Page - template provided on the website under Resources for Graduating Students webpage	
	Submit Certification of Completion for the Doctoral Dissertation *Certifies that you are ready to defend. It must be signed by committee chair and readers. Submit around the same time as the defense announcement.*	At least two weeks before defense
	Submit Defense Announcement	At least two weeks before defense
	Submit Report of Examining Committee Form *The Graduate School will email original form to the assigned Dean's Representative. It indicates a Pass, Provisional Pass, or Fail.*	Two DAYS after defense
	Create & Submit Approval Sheet - template provided on the website under Resources for Graduating Students webpage https://www.graduate.umaryland.edu/Current-Students/Information-for-Graduating-Students/	Two weeks after defense
	Register for ORCID Identifier *Each thesis/dissertation student must sign up for this - ORCID registration creates a unique digital identifier to link your dissertation, manuscripts, and other research activities.*	Two weeks after defense

	[Submit](#) Dissertation	Two weeks after defense
	Submit [Electronic Publication Form](#)	Two weeks after defense
	Submit [Survey of Earned Doctorates](#) [Brochure](#) [Confidentiality Agreement](#)	Two weeks after defense

Failure to submit any of the above items may result in a delay or reverse of your degree conferral.

If you have questions, contact your [Graduate Program Director](#)

Send all completed forms to gradforms@umaryland.edu

Matrix of [Graduation Deadlines](#)

Graduate Degree [Verification Letter Request Form](#)