



◆ **GSA Meeting Agenda**
Date: September 5, 2018

1. Welcome/Call to order at 5:04 PM

Edith Hernandez	Dominique Farland	Hadley Bryan	Jackline Lasola
Tyree Wilson	Kyungwan Hong	Anthony Herrera	Ebehiremen Ayewoh
McKayla Mickle	Ashley Marquardt	Talia Guardia	Quinton Banks
Rachel Larsen	Eryn Dixon	Julia Thayer	Heather Mutchie
Devin Snyder	Sol Baik	Jenny Afkinich	Emily Smith
Gillian Mbambo			

Review minutes of previous meeting - Motion: J. Thayer, A. Marquardt

2. Reports

a. President

i. Announcements

1. Orientation- thank you so much to everyone who volunteered or participated. You helped to keep everything running smoothly and I really appreciate it. Pick up your checks from Susannah if she owes you one for Grad 101 Panel or ethics leaders.
2. Committee sign-up sheets will be passed around. Please add your name and email address. If you didn't sign up but are interested in joining any of the following committees, contact the E-Board member that heads them.
 - a. Social Activities Committee - Ramon., VP
(umb.gsa.vp@gmail.com); plan the social events (one social hour in the winter & one in the summer); plan the Candidacy Ceremony (co-run with Pres) - after GRC this year?
 - b. Finance Committee - Susannah, Treasurer
(umb.gsa.treasurer@gmail.com); grade travel awards (quarterly)
 - c. Volunteer Committee - Katie, PR Officer
(umb.gsa.pro@gmail.com); plan and run the volunteer events (one a semester)

- d. Communications Committee - Katie, PR Officer (umg.gsa.pro@gmail.com); write monthly articles for the Grad Gazette, proof articles & upload them to be published, recruit new writers
 - e. GRC Committee - Alyssa, Secretary (umb.gsa.sec@gmail.com); help plan and run the GRC
 - f. Professional Development Committee - Janelle, Grad Council Rep (umb.gsa.gcrep@gmail.com); grade Professional Development Awards (once a semester), Research Award applications (once a semester), and Outstanding Mentor Award applications (once a year in the spring)
3. Fall Fest 2018 will take place on Friday September 7th. We currently have a table reserved.
- a. Considerations:
 - i. At least 2 volunteers at the table between 930am and 2pm- Look out for an email from Megan to volunteer
 - ii. Ideas for giveaway item- Candy bars and/or granola bars with informational flyer wrapped around about GSA
 - ii. Meet & Confer Committee
 - 1. Next meeting will be scheduled soon, likely in early October
 - a. Any topics we want discussed? Meeting with President Perman and Deans.
 - b. Need to fill committee member spots. Would like a good representation of all programs.
- b. Vice President
- i. Announcements
 - ii. Social Activities Committee- The winter GSA social A.K.A. The Tacky Sweater Social is scheduled for Friday Dec. 7th at 6pm. I have reserved the necessary space and food at Pickles.

****I will need volunteers to help with flyer distribution and table the entrance to the social the day of.***

iii. USGA Announcements - No announcements. First USGA meeting of the year is September 12th.

1. The welcome back social will be at Pickles this Friday Sep 7th at 7PM

c. Treasurer

i. Account

1. Current Balance: \$8,973.06

a. Will be requesting new check from Celeste soon

2. Orientation: \$12,050.62 not including beverages

a. \$450.62 over budget due to increased cost of crab feast

b. Will need to consider raising crab feast ticket prices in the future

c. Made \$1355.00 in extra crab feast ticket sales

i. Enough to rebalance budget and pay for beverages, with \$266.89 left over

ii. Finance Committee:

1. Next Due Date October 15th

2. Please either sign up at the meeting or email me if you would like to be on the finance committee

iii. Student Group Funding:

1. Budgeted for \$900/semester. Funding is on a reimbursement basis and all receipts must be handed over.

2. Budget requests MUST be submitted 1 week prior to GSA meetings so they can be emailed out to the GSA body. The next due date is September 25.

d. Secretary

i. Announcements - No announcements

e. Grad Council rep

i. Announcements

- ii. U of M grad council
 - 1. First meeting of the year is Sep 6
 - iii. Professional Development Committee
 - f. PR
 - i. Announcements
 - 1. September Grad Gazette will come out this Friday, September 7th.
 - 2. Email Katie if you'd like to contribute in the future
 - 3. The GSA website is in the process of being updated. If there is anything you think we should include that students would like to be able to look up/know about or ways to make it more user friendly please reach out to me.
 - g. Meyerhoff
 - i. No updates
 - h. NOVA
 - i. No updates, the first meeting of the semester will be coming soon
- 3. Old Business:
 - a. Updated GA guide for 2018-2019 vacation and sick leave: "UMB shall allow each twelve month, full-time GA 10 Business Calendar Days of time away from duty per Year. Additionally, UMB shall allow each twelve month, full-time GA 5 Business Calendar Days per year of collegial leave for short term illness and emergencies. UMB holidays and other days when UMB is closed should normally be time away from duty for GA's, unless a GA has essential research project responsibilities that require attendance on UMB holidays or days when UMB is closed. Any additional leave is granted at the discretion of the GA's supervisor."
 - b. GSA LOUNGE: moving to first floor of Lexington building. Graduate School offices will be moving as well in order to make room on the third floor of the campus center for counseling services. Renovations to the campus center will begin soon. Suggestions: conference tables for GSA meetings/studying, coffee pot, etc.
 - i. They want us to be involved in discussions with the architect and layout of the

space. Please email me if you would like to help.

umb.gsa.president@gmail.com)

- ii. By the end of the week we are moving to a storage space in the campus center until our lounge in the Lexington building is complete. If you are a funded group that has storage currently in the lounge you will receive an email from Anna, Campus Center director, and she will assist you in moving your belongings to a new storage location.

4. New Business:

a. Budget Proposals

- i. NOVA- Motion to approve budget of \$300 (for Spring Grove bingo night, donations, and Christmas party): J. Thayer, E. Dixon
- ii. ISPE (International Society for Pharmacoepidemiology)- Motion to approve budget of \$175: J. Lasola, H. Mutchie
 1. Stipulations: Must have a sign in sheet at the event and 3 advertisements through GSA the month before the event
- iii. SACNAS- Motion to approve budget of \$150 (for meetings and grad school panel): J. Thayer, A. Marquardt
 1. Stipulations: Must have a sign in sheet at the event and 3 advertisements through GSA the month before the event. Anything funded must be held on our campus.
 2. DNA Outreach event (\$120) will be in collaboration with volunteer committee.

5. Upcoming Events:

- a. USGA Welcome Back social on Friday, 9/7/18 at 7PM

6. Other Business/Announcements:

Date of next meeting: Oct 3, 2018

Motion to adjourn: J. Lasola, T. Wilson