



UNIVERSITY of MARYLAND  
GRADUATE SCHOOL


# Welcome New Students



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# Graduate Student Life & Funding


# Who Is On Your Team?

- Cohort
  - Other Classmates
  - GPD, GPC and Program Faculty
  - Roommates
  - Family
  - Friends
  - Counselor
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# Graduate School Life Events

- Death of a significant person
- Serious illness or injury self or family
- Divorce
  
- Moving
- Marriage
- Birth of child
- Minor illness or disability


# Positive Coping Methods

- Self-care (Exercise, eating health, rest)
  - Personal connections, fellow students, friends, family
  - Honest discussions with mentors
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# Positive Coping Methods



# Accommodations


- Student Counseling Center
  - UMB Police
  - Disability services
  - Work remotely
  - Leave of absence and short work break
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# Negative Coping Methods





# Types of Graduate Student Funding

- Direct fellowships
  - Individual training grants (through UMB)
  - Institutional training grants (through UMB)
  - Faculty research grants
  - Work study
  - Graduate Assistantships
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# Graduate Assistants

- Enrolled and registered full-time in a degree program; registered for courses that lead to the degree;
- making satisfactory progress toward the degree and in good standing;
- engaged in program-related academic endeavors and research as their top priorities;
- receiving financial support through classification to UMB HR class 04. (A Graduate Assistant may not be classified as an employee, including an employee receiving an hourly wage); and
- working under the supervision of the program offering the appointment.
- [Graduate Assistantships - University of Maryland Graduate School \(umaryland.edu\)](http://umaryland.edu)

# Appointment

- Length
  - 10-month (fall semester -June 30)
  - 12-month period (begin either 7/1 or 9/1)
- Time Commitment:
  - full time (20 hours per week)
  - half time (10 hours per week)
- Renewal

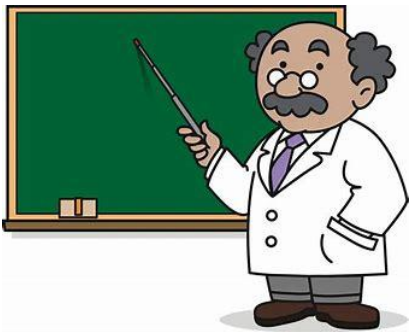
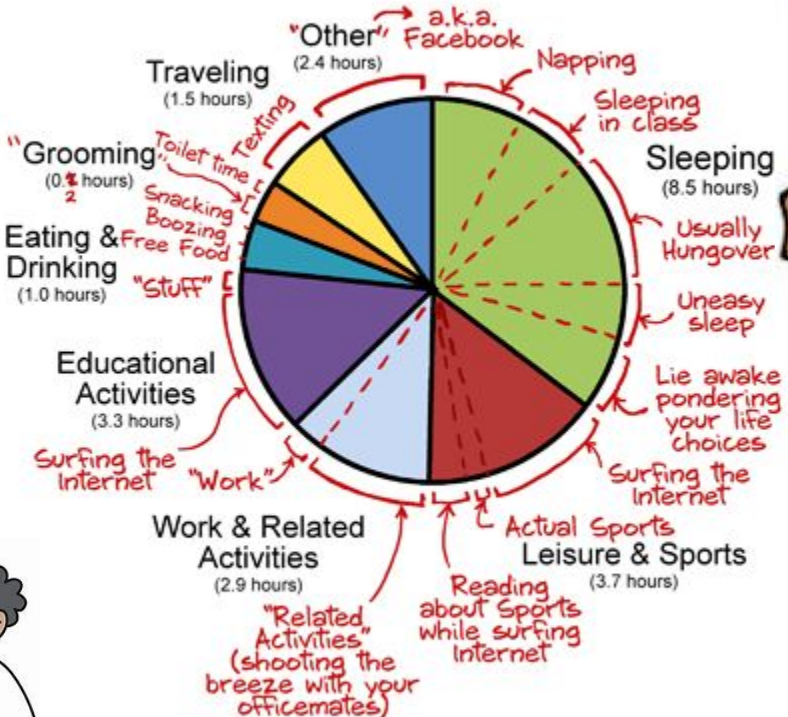
# Letter of Appointment

- Length of appointment including start and end dates
- Average weekly time commitment
- Basic responsibilities
- Amount of stipend
- Name of supervising faculty member

# Letter of Appointment



How you spend your time:



SOURCE: Bureau of Labor Statistics, American Time Use Survey of Full Time University Students.


# Stipends Levels

- Graduate Assistantships - University of Maryland Graduate School (umaryland.edu)

# Tuition Remission

- Up to 10 credits in the fall and spring
- Forms must be submitted in June for fall semester and October/November for spring
- Students must be registered for classes for before the remission is applied to your student account
- Student must be on payroll
- Signatures

# Student Health Insurance

- Gallagher Student Health Broker
  - United HealthCare
  - UMB Student Health Center
  - Annual changes
  - Insurance card by mail
  - Student Accounting billing
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# Payroll Processing

- Appointment letter
- Obtain Graduate Assistant payroll packet from your payroll contact or program coordinator
- Social security card required
- Paid bi-weekly at an annual stipend amount
- No Graduate Assistant is permitted to be in the payroll system concurrently
- Graduate Assistants are permitted to work extra hours in the summer session only

# Benefits

- Time away from duty
- Leave for Illness and Emergencies
- In-State Billing Status
- Credit Union
- Tax-deferred investment plans (403b)
- Long-term disability insurance
- Group-term life insurance
- GAAC

# Termination

- Written notice two weeks prior
- Causes
  - Incompetence, inefficiency, or neglect of duty;
  - Misconduct that is job-related;
  - Delinquency in academic work;
  - Moral turpitude;
  - Inability to perform all of the essential functions and required duties of the appointment, with reasonable accommodation;
  - Academic misconduct;
  - Violation of the Statement of Rights and Responsibilities for Academic Integrity;
  - Voluntary mutual agreement and
  - Change in budgetary appropriations

# Due Process Protection

- Informal Resolution of Concerns
  - Faculty Supervisor
  - Graduate Program Director
- Formal Grievance: Graduate School Dean