UMGSB Graduate Council
Meeting Minutes
Thursday, November 3, 2022
Zoom Meeting Hosted by UMB

In attendance: Matthew Gottlieb, Minjoung Kyoung, Lisa Morgan, Janet Rutledge, Jeff Halverson, Sebastian, Niya Werts, Andrew Miller, Kelly Westlake, Steve Pitts, Bethany Lee, Jennifer Maher, Abraham Schneider, Erin Golembewski, John Basile, Jenny Owens, Michelle Starz-Gaiano, Nirmalya Roy, Adam Bargteil, Ethan Post Guest: Philip Farabaugh, Craig Saper

Welcome
Erin Golembewski attended the meeting, however, due to a weak internet connection, Janet Rutledge led the meeting.

Approval of Minutes from Council Meeting held on October 6, 2022
A motion was made to approve the minutes with the following edits:

- Attendance: Jennifer Maher, Bethany Lee, Nirmalya Roy, Adam Bagteil

Faculty Committee Report – Add to minutes that Tyler Josephson (UMBC) applied for regular. However, there was a question at the time about graduate teaching. The issue has been clarified and Josephson’s request was approved. Karen Gordes (UMB) applied for regular but has not served on any committee thru completion. However, Karen meets all other requirements and is currently serving on committees. Instead of asking to reapply, inform (UMB) once they have gone through one committee to the end.

Announcements/plans/issues UMB (Erin Golembewski)
- Erin is attending the NSF Alliances for Graduate Education and the Professoriate (AGEP) PI meeting where emphasis is on increasing minority faculty in STEM.
- Matthew Gottlieb recently joined UMB and is helping while Jamila is on vacation.

Announcements/plans/issues UMBC (Janet Rutledge)
- The Graduate School is in the middle of several searches. The challenge is that not very many people are applying.
- Janet’s executive administrative assistant is retiring at the end of November, and the Dean’s office will be without an assistant for a period of time.
- The PhD candidacy ceremony and banquet was held in person this year and was well attended.

GSA Reports
UMB
- In the absence of GSA representative Nikita, Erin announced that the GSA hosted a popup pantry with the International Center and is planning to do more across campus.
- A financial aid workshop was held with continuing graduates to serve as a refresher on what funding could be accessed.
• The Graduate Research Conference will be held in March (date to be announced soon).

UMBC

• Jeff Halverson announced that the GSA has held the first of a couple of Meet and Confer sessions organized with Graduate Assistant Advisory Council with the goal of better understanding the issues GAs are facing.
• Gearing up for next 3MT competitions in the spring.

Committee Reports

• Program Review

  Year-Three Reviews

  o Biological Sciences – The YTR was reviewed, discussed, and approved by the full Graduate Council. Philip Farabaugh was available to answer questions and provide updates.

  Academic Program Reviews

  o Language, Literacy, and Culture – The APR was reviewed, discussed, and approved by the full Graduate Council. Craig Saper was available to answer questions and provide updates.
  o Economics – The APR was reviewed, discussed, and approved by the full Graduate Council.
  o Teaching English to Speakers of Other Languages (TESOL) Program - The APR was reviewed, discussed, and approved by the full Graduate Council.
  o Sociology, Anthropology and Public Health (SAPH) Program - The APR was reviewed, discussed, and approved by the full Graduate Council.

• Long Range Planning & New Programs

  o Economic Policy Analysis M.A. – Proposal to add two tracks (Public Policy Track and Data Sciences Track). The proposal was reviewed, discussed, and approved by the Graduate Council.
  o Project Management, Post-Baccalaureate Certificate – Proposal to replace one of the existing required courses (ENMG 661 Leading Global Virtual Teams) with an elective selected from a list of six courses. This change would allow the curriculum to better match the career interest of students and extend the reach of the program. Proposal was reviewed, discussed, and approved by the Graduate Council.
  o Applied Social Research Methods, Post-Baccalaureate Certificate – Proposal to remove SOCY 680 – Applied Sociology from the required courses in favor of having two electives from a list of four courses including SOCY 680. The reason for this change is that SOCY 680 no longer serves as a “capstone course” for the certificate. Proposal was reviewed, discussed, and approved by the Graduate Council.

The committee is recommending that the program change form be revisited. Erin will send a copy of the form to Bethany.
• Faculty

UMB
  o Regular – Nicole Brandt (Pharmacy, Practice & Science, SOP)
  o Regular – Alan Rathbun (Epidemiology & Public Health, SOM)

UMBC
  o Regular – Amy Tondreau (Elementary Education)

All were in favor of approving the committee’s report.

The committee is recommending that the faculty form be edited to explicitly say that for Regular status faculty must have served on a committee through to completion. It was also mentioned that there are some discrepancies within the website and the other instructional sheets. Janet will look and make sure information is aligned properly.

• New Courses

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<thead>
<tr>
<th>Course</th>
<th>Recommendation</th>
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<tbody>
<tr>
<td>BTEC 668 – Introduction to Clinical Trials</td>
<td>Revise and resubmit</td>
</tr>
<tr>
<td>CYBR 655 – Security of Distributed Systems</td>
<td>Approve</td>
</tr>
<tr>
<td>CSED 561 – Advanced Teaching Methods in</td>
<td>Approve after revision (administrative). No need</td>
</tr>
<tr>
<td>Computer Science</td>
<td>to come back to committee</td>
</tr>
<tr>
<td>STAT 606 – Applied Statistical Learning and</td>
<td>Revise and resubmit</td>
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<tr>
<td>Data Science</td>
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<tr>
<td>PALC 671 – Teaching Methods in Palliative</td>
<td>Approve after revision (administrative). No need</td>
</tr>
<tr>
<td>Care</td>
<td>to come back to committee</td>
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</tbody>
</table>

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Old Business
Change in Bylaws – The bylaws have gone through the Graduate Program Directors twice and was given the okay to move forward with a vote. We are preparing to do our vote over the next couple of weeks. Erin will provide Janet with the latest fully marked up version for review on the ballot. The idea of the student affairs position was approved.

New Business
  o None

Adjournment

Next Meeting:
December 1, 2023
Teleconference
Led by UMBC