

UMGSB Graduate Council Meeting

Thursday, October 8, 2014

Led by: UMBC

5523 Research Park, Suite 310

MINUTES

In Attendance: Keith Brooks, Man Kyo Chung, Shirl Curtis, Brian Cullum, Robert Deluty, Steve Fletcher, Renty Franklin, Donna Harrington, Preminda Jacob, Marv Mandell, Joel Morris, Kevin Omland, Muruhan Rathinam, Lisa Morgan, Denise Provencher, Bruce Yu, Matt Trudeau, Denis Provencher

Welcome

Approval of Minutes from Council Meeting held on September 11, 2014

A motion was made to accept the minutes as presented. The motion was seconded and carried unanimously.

Announcements/plans/issues UMB

- Keith Brooks – The official enrollment freeze was last week. The total enrollment for all schools was 6,276 which is essentially the same as last year (peak enrollment was close to 6,400 in 2011). The grad school headcount is 1,518 which is only a 4% drop from last year. This year, a 27% drop was seen in the number of new students in masters programs and new non-degree students. Basically, the drops were due in large to a shift within the School of Nursing. The university continues to enroll 75% female, 90% of students are U.S. citizens, with the average age being 32 to 34. In state enrollment is at 65%, enrollment is at 50% for full-time and part-time students. Minorities represent 32% of the student body and enrollment of whites and blacks has started to decline slightly.
- UMB will launch a new website on Friday, October 10.

Announcements/plans/issues UMBC – None

GSA Reports

No Reports Available

Committee Reports

- **Long Range Planning and New Programs** – *Master of Fine Arts Program Name Change Request*
The committee recommended approval of the name change. All were in favor.
It was noted that the acronym for the program might have to change if the department offers current students the option to choose which program name they want to be under.
- **Program Review** – No Report
- **New Courses**
The following courses were recommended for approval:
UMBC – ART 710, HIT 658, HIT 664
UMB – ETHC 635

BTEC 699 (UMBC) was given provisional approval – updates need to be made show that the course is an internship and minor revisions need to be made to the textbook selection. The textbook listed is from 1995.

ENG 789(UMBC) – needs to be revised to have more specificity i.e., providing guidelines, the grading rubric is very vague. The committee is suggesting that the department consider grading on P/F rather than letter grade since it is a portfolio.

The remaining UMB courses need to be revised (FMED 610, 710, 720, 730, 740, 820, 830, 840). The reasons cited were: grading matrixes overlapped, evaluation scales, no reading was identified instead it was written as student will participate in class. FMED 740 capstone project was written as one syllabus, but it is three sets of courses. The committee is recommending that the School of Medicine’s curriculum committee be involved because all the courses present with a very consistent set of problems.

All were in favor of the committee’s recommendations.

- **Graduate Faculty**

- UMB**

- Approved for Regular Membership*** – Stephen Dumler, Steven Fletcher, Jean-Pierr Raufman, Marta Lipinski, Danilo Perrotti, Lisa Berlin, Man-Kyo Chung, David Rasko, Sandra Mooney, Salma Riazuddin, Zubair Ahmed, Mary Parsons, Javed Madmood, Arnob Banerjee

- Approved for Special 5 Years*** – Allen Place

- Approved for Associate*** – Agnes Azimzadeh, Shane Ceraul, Sharon Tennant

New Business

- FYI – Proposal under review to elevate the Department of Public Policy to the School of Public Policy within the College of Arts, Humanities and Social Sciences

- Review of Thesis and Dissertation Defense Guidelines

UMB currently has a written policy, however, UMBC does not. While consideration has been given for committee members that need to teleconference or Skype in for defenses, there has been no implementation of a policy for allowing a student to Skype in for their defense. This situation recently occurred with a graduate student who had to return to Israel and was seven months pregnant. Given the student’s circumstances, the Graduate School allowed her to Skype. Because of this situation, the Graduate School thought it would be best to develop some guidelines on a student Skyping for their final defense. After some discussion, a recommendation was made that we insist that students must be present but that exceptions/appeals can be made to the Associate Dean. The Long Range Planning and New Programs committee was asked to give the proposal some thought and offer some feedback for the November meeting.

Old Business – None

Next Meeting:

Thursday, November 13, 2014

TELECONFERENCE

Led by: UMBC