

UMGSB Graduate Council Meeting
Thursday, November 13, 2014
Led by: UMB
TELECONFERENCE

MINUTES

In Attendance: Man Kyo Chung, Shirl Curtis, Robert Deluty, Steve Fletcher, Renty Franklin, Christy Gaines, Erin Golembewski, Donna Harrington, Meg Johantgen, Daniel Miller, Lisa Morgan, Krista Peters, Denis Provencher, Janet Rutledge, Bruce Yu, Matt Trudeau

Welcome

Approval of Minutes from Council Meeting held on October 9, 2014

A motion was made to accept the minutes as presented with a correction of Denis Provencher's name. The motion was seconded and carried unanimously.

Announcements/plans/issues UMBC

- The Annual PhD Candidacy Ceremony was held on Thursday, November 6, 2014 and saw a record number of participants with 111 students admitted to candidacy and about half participating in the ceremony. This is a signature activity where students walk across stage with their mentor and receive a certificate to highlight this milestone.
- UMBC was invited to submit a proposal to the Alfred P. Sloan Foundation due on January 5th for Exemplary Mentoring. This is very competitive opportunity but UMBC is honored to be invited.

Announcements/plans/issues UMB

- UMB had their first PhD Candidacy Ceremony last spring in combination with the Graduate Research Conference and Award Ceremony. A similar ceremony is planned for 2015.
- The delegation from China visited Baltimore for the approval and singing of the Masters in Forensic Medicine dual degree program with the China University of Political Science in Law. There was also a ribbon cutting with the Office of the Chief Medical Examiner and a meeting with the School of Law. These events got considerable press both here and in China.

GSA Reports

- UMBC – *reported by Daniel Miller*
 - The UMBC GSA is working with Career Services to create some professional development events for the Graduate Research Conference. They are also working with Alumni Affairs to possibly bring back the Graduate Student Alumni Chapter to campus. This is a long term objective and they are currently looking for support.
- UMB – *reported by Christy Gaines*
 - In October the GSA introduced a new grading system for travel awards that they used for the 3rd quarter awards. In November they launched an electronic travel award submission. GSA members have been trained on the new website that should launch next month and renamed their newsletter, The Graduate Gazette which will launch next

week. The GSA is hosting a library event that will discuss choosing journals and open access. They are also hosting a charity event with the Ronald McDonald House.

Committee Reports

- **Long Range Planning and New Programs** – Discussed students defending dissertation by Skype and decided that the policy should remain the same that all students must defend in person and that a decision to use Skype could be approved by the Associate Deans on an individual basis. All existing procedures should remain the same but in extreme circumstances may be approved.
 - Course Change in MAE Degree Plan – Tabled until December meeting
 - TTL Approval of Non-Thesis Portfolio Option – Tabled until December meeting
 - Proposal for Substitute Course for Systems Engineering Certificate – Approved as submitted.
- **New Courses**
The following courses were recommended for approval with minor revisions:
UMBC – BTEC 699, CYBR 644, CYBR 658, IS 734
- **Graduate Faculty**
The following faculty was approved to Associate level :
UMB: Ohannes Melemedjian, Nancy Kusmaul
The following faculty was approved to Special level as requested:
UMBC: Carlton Haywood, Sophie Lanzkron
The following faculty was approved to Regular level as requested:
UMB: Julie Hotopp, Paul Antony
UMBC: Cedric Herring, Ting Zhu
- **Program Review** – No Report

All were in favor of the committee's recommendations.

New Business

- UMBC – UMBC will be changing their process for New Course proposals, making it entirely online. They will be changing from one form to three: New Courses, Changing Courses and Deleting Courses. These forms will be submitted electronically and will be visible through a web link. This may alter the processes currently in place on Blackboard. We will need to see if it is possible to print PDF files and upload to blackboard as we do currently with New Courses. There will be more information to come in December and January.
- UMB – No new business

Old Business

- Brian Thompson, Assistant Dean for Administration, Policy and Compliance at UMBC, is reviewing all policies regarding sexual misconduct. It is their hope to have consistent policies across both Universities. UMBC is going to require all Graduate Assistants to take the same training as Faculty and Staff as they are in a teaching role. UMB has also instituted a similar policy.

Next Meeting:

Thursday, December 4, 2014

TELECONFERENCE

Led by: UMBC