

UMGSB Graduate Council
MINUTES
Thursday, February 12, 2015
Led by: UMB
Teleconference

In Attendance: Brian Cullum, Robert Deluty, Christy Gaines, Daniel Miller, Lisa Morgan, Joel Morris, Erin Golembewski, Donna Harrington, Preminda Jacob, Ronghui Ma, Marv Mandell, Muruhan Rathinam, Denis Provencher, Bruce Yu

Welcome

Approval of Minutes from Council Meeting held on December 4, 2014

- A motion was made to accept the minutes as presented. The motion was seconded and carried unanimously.

Announcements/plans/issues UMBC

- Dr. Rutledge announced that graduate enrollment numbers made a recovery for spring 2015. The numbers are higher than last spring and almost equal to fall numbers. Doctoral program enrollment continues to be lower, however, we have had a record number of graduates and students reaching candidacy.
- The PROMISE Research Symposium will take place on Friday, February 13th. There will be workshops that focus on pathways into careers. The external advisory board will also be meeting.

Announcements/plans/issues UMBC

None

GSA Reports

- UMBC (reported by Daniel Miller) – The GSA is in the process of hiring an administrative assistant. The GSA is considering hosting a Southeast Region Conference in late April (looking to get all USM institutions involved). The GRC is scheduled for March 25, 2015 and has 140 participants.
- UMB (reported by Christy Gaines) – The GRC is scheduled for March 9th and the candidacy ceremony will follow. The GSA received 11 applications for travel awards and awarded six. The GSA participated in a successful Ronald McDonald House breakfast event on February 5th. The GSA's new newsletter the Gazette has launched and received high opening rates.

Committee Reports

Graduate Faculty

The committee recommended approval of the following faculty from UMBC:

REGULAR

- Shuyan Sun, Psychology
- Kimberly Moffitt, American Studies

The committee recommended approval of the following faculty from UMB:

REGULAR

- Sarah Tom, Pharmaceutical Health Services Research
- Eleanor Perfetto, Pharmaceutical Health Services Research
- Anthony Kim, Neurosurgery Diagnostic Radiology
- Victor Frenkel, Nuclear Medicine

The committee's recommendations were approved unanimously

Long Range Planning and New Programs – No Report

New Courses

Courses Recommended for Approval:

UMBC

- AGNG 610 Leadership and Organization Change (credit change only)

UMB

- NURS 508 Community Public Health Nursing
- NURS 517 Pediatric Nursing; Nursing Care of Infants, Children, Adolescents, and their Families

Courses Recommended for Approval, Pending Minor Changes:

UMBC

- IS 677 An Introduction to Data Science

The following courses require additional information/revisions:

UMBC

- HIT 622 Seeing and Observing: Documenting American in the Modern era 1877-1945
- HIT 722 Exploration of Clinical Information Needs

UMB

- MHS 652 Leadership and Communication
- PREV 710 Research Project Development

The committee did not approve UMBC course HIT 640 Health IT Programming—Perl and gave the following reason: "This is an introductory programming course, which does not warrant graduate credit.

A motion was made to accept the committee's recommendations as submitted. There was unanimity at UMBC and UMB.

Program Review

- Mechanical Engineering 3 Year Review – The committee highlighted three issues from the review:
 - Identification of a Permanent Chair - an internal search was conducted for a chair to serve a 5-year term.
 - Introduction of new MS program certificate in Biomechanics – a shortage of faculty was cited as one of the reasons why this has not moved forward. It was noted that Biomechanics is the department’s strongest area, so it is imperative for us to continue to address this.
 - Impact of high student/faculty ratio – enrollment has increased and the number of female students has doubled; 2 faculty members retired and 2 moved, however assistant professors have been hired.

In summary, the hiring of a permanent chair has been a positive step to restore stability. Although the program lost some faculty, it did gain very good faculty. It was suggested that voting be postponed and the chair of Mechanical Engineering as well as Emergency Health Services be invited to the March meeting to give additional feedback.

New Business

Dr. Rutledge shared that some problems have been identified in the process for approving new programs that adversely affect how smoothly approvals go. The draft document is not together yet, but we will discuss ideas during the March meeting.

Old Business

Assessment Plan Template for Master’s and Doctoral Programs – Dr. Rutledge advised that the draft template is being offered as a guideline/template to assist graduate programs with the development of their assessment plans. The template will be a cut and paste type document.

Next Meeting:
Thursday, March 5, 2015
Teleconference
Led by: UMBC